**OKSIR is Hiring!**

**Quality Control Lab Supervisor**

**Status:** Full-time

**Salary:** $28-35 per hour

**Duration:** Permanent

**Location:** Osoyoos, BC

**Benefits:** Full extended health/dental and RRSP matching

**About Us**

We are an environmentally-friendly control Program for one of the biggest pests of apple and pear trees— the codling moth. Since the start of the Program, more than 20 years ago, the amount of pesticides used in the region against codling moth has dropped by 96%. Our Program breeds and sterilizes codling moths at our state-of-the-art facility in Osoyoos, and we release them into orchards where they mate with wild moths to prevent the population from reproducing. Our Program also provides trapping/monitoring/enforcement services for orchardists, education, and a chance to make a difference for our farmers and the environment.

**About The Position**

Are you a detail-oriented individual who’s looking to make a difference in their community? Are you good with numbers, fast and accurate with data entry, and a whiz with Microsoft excel?

If so, then we have an exciting opportunity at our state-of the art facility in Osoyoos. The Quality Control Supervisor position will report to the Facility Manager and will be responsible for ensuring standard quality control lab practices and procedures are carried out accurately and safely by all QC staff. The position will be responsible for filling sales orders and carrying out in-house experiments as required. Participation with the JOHSC, Secure Shipper and RSO roles are necessary.

# Responsibilities:

* Supervise and perform quality control as required: conduct air quality and facility sanitation tests, measure insect health and fitness, collect and record data on parameters as outlined in the quality control manual.
* Process sales requests of insects, egg sheets and assorted materials.
* Participate in all facets of the Secure Shipper program.
* Participate in the Joint Occupational Heath and Safety Committee.
* Perform responsibilities as one of the site Radiation Safety Officer’s.

# Skills:

* University or College training in Biology or Chemistry
* Comprehensive MS Office (Word, Excel, Outlook)
* Experience in an office environment and ability to multi-task
* Excellent verbal and written communication skills
* Ability to work well with the public
* Valid BC Driver’s License

**About You**

You have experience with Microsoft Excel and you like numbers. Data entry is fun for you, and you are fast and accurate at it. You are physically able to complete the duties of the job and like to work with your hands. You have an eye for detail, follow instructions to the letter, and keep your work area very clean. You have experience in a lab or lab-like environment and are not afraid of insects! You are reliable, friendly, and a good communicator and collaborator. You prefer a day with a variety of different tasks ahead of you, and you aren’t shy about finding out what needs to be done.

If this sounds like a good fit for you, please submit your ***cover letter***and ***resume****,*with “Quality Control Supervisor” in the subject line to sarthur@oksir.org.

For more information on this position or our program, please check our website: [www.oksir.org](http://www.oksir.org), email [sarthur@oksir.org](mailto:sarthur@oksir.org) or call 1-800-363-6684.

**Quality Control Supervisor**

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| **Title** | Quality Control Supervisor |
| **Reports To** | Facility Manager |
| **Department** | Facility |
| **Position Number** |  |
| **Position Status** | Full-Time |
| **Eligible for Benefits** | Yes |
| **Overtime Exemption Status** | Non-Exempt |
| **Hours per Week** | 40 hours |
| **Location** | Rearing Facility – Osoyoos, BC |
| **Salary Range** | Commensurate with Experience |
| **Direct Reports** | Facility Assistant |
| **Internal Relationships** | Works closely with the following internal stakeholders:   * Rearing Supervisors * Maintenance Supervisor * Program Entomologist |
| **External Relationships** | Research collaborators, clients |
| **Travel Required** | No |

**Position Overview**

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## Responsibilities/Accountabilities

### Responsibilities:

1. Supervise and perform quality control as required: conduct air quality and facility sanitation tests, measure insect health and fitness, collect and record data on parameters as outlined in the quality control manual.
2. Process sales requests of insects, egg sheets and assorted materials.
3. Participate in all aspects of the Secure Shipper program.
4. Participate in, and if required, chair or co-chair the JOHSC.
5. Perform responsibilities as one of the site Radiation Safety Officers.

## Job-Related Technical Skills /Education/Training/Experience

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|  | **Skills** |
| **1** | University or College training in Biology or Chemistry is preferred |
| **2** | Laboratory experience is an asset |
| **3** | Ability to critically analyze and interpret data is essential |
| **4** | Strong leadership qualities and interpersonal skills |
| **5** | Team player who can also work independently |
| **6** | Comprehensive MS Office (Word, Excel, Outlook) |
| **7** | Excellent verbal and written communication skills |
| **8** | Valid BC Driver’s License |